



JR Levins  
SOLICITORS

# Family Law

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Fixed Fee Guide

2026  
MARCH

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## **What areas of work can we offer under a fixed fee?**

We offer advice and a range of services in relation to all areas of family law including:-

- Care Proceedings
- Adoption
- Special Guardianship
- Civil Partnerships
- Domestic Abuse - Injunctions/Occupation Orders
- Child Contact
- Specific Issue Orders
- Prohibited Steps Orders
- Parental Responsibility
- Parental Abduction
- Grandparent's Rights
- Divorce/Separation
- Civil Partnerships
- Financial Matters

We will check whether you are eligible for Legal Aid in the first instance. If not, we may be able to offer a fixed fee service.

## What is a fixed fee?

A fixed fee is exactly what it sounds like. We will agree to undertake specific work at a fixed price.

Legal issues involving your family or a relationship breakdown are incredibly stressful and can be expensive. We therefore offer our clients a fixed fee service where possible.

Our fixed fees are aimed at keeping the strain that our clients face to a minimum. Our clients can have the certainty of knowing exactly how much their case will cost.

Not all work is suitable for a fixed fee and if this applies to your case we will advise you accordingly. In these cases we will be able to give an estimate of our fee and we will not exceed this estimate without prior discussion.

## How does the fixed fee work?

Your case will be considered by one of our experienced staff. We will then agree the action that we will take and provide the fee that will be charged. We can offer a fixed fee for different stages of your case and you can purchase all or some stages to suit your individual needs or a package to deal with the whole of your case.

There are always occasions when the unexpected occurs and additional work is required. We will tell you immediately if this happens and no further cost is incurred until a further fee agreement is agreed.

Variations from the fixed fee can also occur if the work needed changes significantly. Your solicitor will consider the change and impact on your case. If the change means that the work required falls outside your agreed action you will be notified in writing and given the option of a new fee arrangement.

## Fees

### General

Initial advice consultation and assessment of your case with a Head of Department. Includes a letter of advice to you, a letter to your opponent (if required) and a referral to mediation (if required).

**Fee**

£280

**VAT**

£56

**Total**

£336

Initial advice consultation and assessment of your case with a solicitor. Includes a letter of advice to you, a letter to your opponent (if required) and a referral to mediation (if required).

£200

£40

£240

### Injunctions/

### Occupation Orders

Preparation of non-molestation/ occupation application & supporting documents up to & including first hearing.

**Fee**

£1,250

**VAT**

£250

**Total**

£1,500

## Fees

### Divorce/ Separation

	Fee	VAT	Disbursements	Total
Divorce - Applicant - Uncontested	£600	£120	£612*	£1,332
Divorce - Respondent - Uncontested	£500	£100	£0	£600
Dissolution of Civil Partnership	£600	£120	£612*	£1,332

*\*Court fee for application*

## Financial Settlements

All finance work beyond the initial fixed fee advice consultation will be undertaken at an hourly rate only.

Hourly rates are set out within the general section.

# Meet the Team

## Jannine Jenkins - Head of Department



Jannine graduated from Bolton University in 2002 with a BA Hons degree in law and psychology. She then completed the GDL through the College of Law and completed this in 2005. Jannine then completed her LPC at the College of Law, Chester and completed this course in 2008. Jannine qualified as a Solicitor in 2008.

Jannine joined the firm in May 2019 in the family law department with a particular interest in children matters including private and public law. Jannine also deals with divorce and financial settlements arising from divorce or separation. She is approachable and understanding and is able to guide clients through very difficult times. Jannine is the head of our Family Law division.

## Alice Morrow - Solicitor

Alice graduated from University of Liverpool in 2020 with a degree in Law before completing her Legal Practice Course with The University of Law.

Alice joined JR Levins in 2022 as a Paralegal in the Family Department having previously worked in Mental Health and Human Rights Law, assisting on Court of Protection matters. Alice's dedication however quickly earned her a training contract with the firm, and she qualified as a Solicitor in 2024.

Alice is now a Solicitor in the Family Department managing a varied case load, including public and private children matters, with a particular focus on divorce and financial matters. Alice deals with both Legally Aided and privately paying matters and prides herself on guiding client's through incredibly stressful times in their family life through open and honest communication.



Outside of her legal career, Alice is a passionate supporter of Everton Football Club, finding the experience of supporting the team to be both character-building and a source of resilience—traits that she brings into her professional life.



### **Cheryl Quilliam - Legal Assistant**

Cheryl started working for Levins Solicitors in 2017 originally as front of house receptionist, then moving to the family department as a legal assistant.

Cheryl supports the fee earners and also assists with the administration duties. Cheryl also attends Court to support clients and Counsel when required.

Emma Murphy supports the family team in her role as Family Paralegal.

## **How to contact us:**

### **Our phone numbers:**

Liverpool -0151 480 5777

Runcorn - 01928 711119

Widnes - 0151 423 3661

Birkenhead - 0151 480 5777

### **Our email**

family@jrlevinslaw.co.uk

### **Our Head Office address**

The Willows

2 Rupert Road

Huyton

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